

**Morgan County Economic Development Authority
Board of Directors Meeting
April 26, 2022
Morgan County EDA Office**

MINUTES

Members Present: Ed Asher, Terri Beard, Sean Forney, Mark Garfinkel, Mark Harrell, Larry Omps, Ryan Rebant, Brandy Steele, Kristen Tuttle, and Susan Webster

Member Absent: Stefanie Allemong

Also Present: Lyn Goodwin, EDA executive director

1. Call-to-Order

Larry Omps called the meeting to order at 4:06 p.m. Quorum present.

2. Minutes

Ed Asher made a motion to approve the minutes of the March 29, 2022 meeting. The motion was seconded by Terri Beard, and the motion was approved.

3. Treasurer's Report

Sean Forney made a motion to approve the Treasurer's Report and expenditures for March 31, 2022. The motion was seconded by Susan Webster, and the motion was approved.

4. EDA Projects/Business

- a. Possible Sites for 522 Business Park Prospect – Prospect is only interested in binding offer with specific terms and conditions. EDA cannot accommodate prospect at this time.
- b. Sales Contract for Lot 8 and Lot 9 in 522 Business Park – Prospect has accepted the EDA's counter offer for Lot 8 and Lot 9. Draft sales contract is being reviewed. EDA members suggested two revisions: 1) change general warranty deed to special warranty deed and 2) include earnest money deposit. EDA director will communicate changes to EDA attorney and prospect.
- c. Prospects Update – No updates.
- d. Region 9 Business Development Project Manager Funding – The Eastern Panhandle Regional Planning and Development Council (Region 9) is proposing adding a Business Development Project Manager, which would provide assistance to local economic development authorities. Position would require a local match, with Morgan County EDA's share being \$2,000 a year for two years. Ed Asher made a motion to approve \$2,000 a year or two years for Morgan County's EDA share of the local match for the position if other funding is not secured to cover the local match for the position. The motion was seconded by Sean Forney, and the motion was approved.

- e. EDA Nominating Committee – According to EDA By-laws, a Nominating Committee needs to be appointed to propose officers for FY 2022-2023. Larry Omps appointed Ed Asher, Terri Beard, and Brandy Steele to serve on the Nominating Committee.
- f. EDA Office Renovations/Landscaping Update – Executive Director is working with Morgan County IT Department to get audio/visual equipment for EDA conference room. Stefanie Allemong, Brandy Steele, and Lyn Goodwin met April 12 to discuss plan for landscaping and exterior signage. EDA board members scheduled work day for landscaping project for May 12 at 3 p.m., with a rain date of May 19.
- g. EDA Office Ribbon Cutting/Open House – EDA board members selected June 21, from 4-6 p.m., for EDA Ribbon Cutting/Open House/Chamber Mixer and discussed preliminary plans, including refreshments, visual aids, etc. Mark Garfinkel made a motion to approve spending up to \$500 for visual aids/marketing materials for the event. Motion was seconded by Susan Webster, and the motion was approved.

5. Director's Report

Lyn Goodwin noted her Director's Report was included in the meeting packet.

6. Announcements/Public Comment

Susan Webster noted the only bid for the Berkeley Springs Train Depot renovations was over the budgeted amount. The Town of Bath is working with the West Virginia Division of Highways for direction on how to proceed.

Susan Webster reported the Morgan County Commission and Town of Bath have submitted a Congressionally Directed Spending (CDS) request for \$1.03 million for the North Berkeley Trail Head development.

Jim Linsenmeyer reported the West Virginia Department of Economic Development has committed \$1,209,800 in state funding for local match if Morgan County's USEDPA application to extend water and sewer lines south along U.S. 522 is awarded.

Sean Forney reported as part of the U.S. 522 water/sewer extension project, the County will drill test wells on county-owned property south of the ballfields for the Town of Bath to explore as a possible secondary source of public water.

No public comment.

7. Adjournment

With no further business to discuss, Susan Webster made a motion to adjourn the meeting at 5:17 p.m. The motion was seconded by Terri Beard, and the motion was approved.

Attest:

President:



Secretary:

