

**Morgan County Economic Development Authority
Board of Directors Meeting
February 28, 2023
Morgan County EDA Office**

MINUTES

Members Present: Stefanie Allemong, Ed Asher, Terri Beard, Sean Forney, Mark Garfinkel, Mark Harrell, Larry Omps, Ryan Rebant, Brandy Steele, Kristen Tuttle, and Susan Webster

Also Present: Lyn Goodwin, EDA executive director

Guests Present: Jim Linsenmeyer, Angela Stohl, David Stohl, and John Stohl

1. Call-to-Order

Larry Omps called the meeting to order at 4:02 p.m. Quorum present.

2. Minutes

Ed Asher made a motion to approve the minutes of the January 31, 2023 meeting. The motion was seconded by Brandy Steele, and the motion was approved.

3. Treasurer's Report

Terri Beard made a motion to approve the Treasurer's Report and expenditures for January 31, 2023. The motion was seconded by Susan Webster, and the motion was approved.

4. EDA Projects/Business

a. 522 Business Park Prospect – David, Angela, and John Stohl presented their business plan and preliminary site drawing for Whiskey Throttle Garage, a motorcycle service, restoration, and parts/accessories shop proposed for Lot 12 in the 522 Business Park. The Stohls requested additional time to determine costs associated with obtaining a highway entrance permit, clarify stormwater management requirements, etc. EDA board suggested and agreed that The Stohls could pursue an option to purchase the property with a 60 to 90-day due diligence period.

b. Paw Paw Industrial Park Prospect – Prospect who was considering land in the Paw Paw Industrial Park for an auto salvage/recycling yard is no longer interested.

The Town of Paw Paw has requested use of space at the Paw Paw Industrial Park to construct a maintenance building. EDA board members expressed a willingness to consider it and asked the EDA Executive Director to obtain more information.

c. Update on Lot 8 in Paw Paw Industrial Park – The EDA's claim with the insurance company, Markel, to recoup expenses to correct the streambank problem along Lot 8 in the Paw Paw Industrial Park remains under review.

d. Approval of EDA Financial Statements and Independent Auditor's Report for Fiscal Year Ended June 30, 2022 – Ferrari & Associates completed the EDA audit for Fiscal Year 2022. Everything is in good order, except for the one, ongoing deficiency regarding segregation of duties. Susan Webster made a motion to approve the EDA Financial Statements and

Independent Auditor's Report for Fiscal Year Ended June 30, 2022. The motion was seconded by Brandy Steele, and the motion was approved.

- e. Discussion/Approval of EDA Budget/Salary for FY 2023-2024 – EDA board members reviewed the current EDA budget and the proposed budget for Fiscal Year 2023-2024. The proposed FY 23-24 budget includes a five percent salary increase for the executive director and an increase for telephone/internet service. Mark Garfinkel made a motion to approved the proposed FY 23-24 budget as presented. The motion was seconded by Susan Webster, and the motion was approved.
- f. Consideration of New EDA Logo – After reviewing four draft versions of a new EDA logo created by Revize, the EDA Marketing Committee recommended the logo design featuring mountains, the sun, and a stream in a blue/yellow color combination with the tag words affordable, accessible, and attainable. EDA board members provided feedback, including revisions to the color and symbol for the mountains.
- g. Prospects Update
Lyn Goodwin gave a report on recent prospect activity.

5. Director's Report

Lyn Goodwin noted her Director's Report was included in the meeting packet. She mentioned the following items from the report:

- Business retention/expansion visits have been conducted with Blue Ridge Community and Technical College, Brawner Group K-9 Services, and Midway Bowl Berkeley.
- Eastern Panhandle Entrepreneurs Forum on February 2 at the Purple Iris in Martinsburg was well attended. Brad Close from BTM CPAs of Berkeley Springs served as guest speaker.
- Commercial Metals Company, which will be building a state-of-the-art steel mill in northern Berkeley County, hosted an Open House/Informational Session on February 23 at The Holiday Inn in Martinsburg. The company expects to attract workers from Morgan County when it opens in late 2025.
- Berkeley Springs-Morgan County Chamber of Commerce Job Fair is March 23 from 1-6 p.m. at Cacapon State Park.

6. Next Meeting

The next EDA meeting is scheduled for March 28, 2023.

7. Announcements/Public Comment

None.

8. Adjournment

With no further business to discuss, Ed Asher made a motion to adjourn the meeting at 5:40 p.m. The motion was seconded by Mark Garfinkel, and the motion was approved.

Attest

President:



Secretary:

